

BUSINESS LICENSES, SEWER RATES, CITY TAXES

BUSINESS LICENSES

Licenses may be obtained at Aurora City Hall Monday through Friday, 8:00 A.M. to 5:00 P.M. in the Collector's office.

As municipal code states, before any business shall be entitled to engage in any activities within the City Limits, such business shall pay a license fee of twenty-five dollars (\$25.00). This license will be valid for one (1) year beginning July 1 through June 30 of the following year. A complete application and supporting documents must be submitted, along with the \$25.00 license fee before a license will be issued.

Requirements and Procedures for a Merchant/Contractor License

CONTRACTORS:

- 1 or more employee- ***Worker's Compensation required*** (Does not include Owner or Co-Owner)
- Sub-Contractors are subject to the same rules
- Sole Owner or Partnerships- Worker's Compensation not required
- A Corporation with no employees requires a **Notarized** Exemption Form from the Missouri Division of Workers Compensation which must be produced for City records

MERCHANTS:

- Copy of Missouri Sales Tax Certificate for City of Aurora, County of Lawrence
- Worker's Compensation is only required for Businesses doing **CONTRACT** work with 1 or more employees
- Missouri Department of Revenue tax clearance report must be examined for taxes due with the State. If **ON** report, a "No Tax Due" Certificate **MUST** be provided
- Proper zoning must be approved and signed by Planning & Zoning Director.

CITY SEWER SERVICES

A deposit of fifty (\$50.00) is required before water services to your residence or place of business can be established. If proof of twelve (12) consecutive months of good payment history is provided, the deposit fee may be waived.

Sewer bills are mailed around the 20th of the month and are considered delinquent if not paid in full and received at City Hall by 5:00 p.m. on the seventh (7th) day of the following month. A 10% penalty will then be assessed to the bill and a letter shall be issued stating that all bills for service that remain past due and unpaid for a period of thirty (30) days will be subject to disconnection.

SEWER RATES:

Sewer Service Charge: minimum charge of four dollars fifty cents (\$4.50) per meter per month; total residential Unit Charge equals **two dollars ninety cents (\$2.90)** per one thousand (1,000) gallons.

Residential users shall be billed based upon the average monthly usage during the months of December, January and February. The average monthly usage determined each March shall apply until the following year. Customers without historic data of usage will be billed for an amount equal to the average usage of that class of customer until the next usage determination period.

Commercial Accounts will be billed on actual usage per month.

SERVICE INTERRUPTIONS FOR NON-PAYMENT WILL REQUIRE:

- Account must be brought to current status and paid in full in cash.
- A reconnection fee of \$100.00 will be charged to reconnect utilities.

PAYMENT METHODS:

Payments can be made in person at City Hall, by mail, or by placing payment in the drop box after hours which is located behind City Hall in the drive through area of the parking lot. Automated Bill Pay is available by signing up at City Hall. Please make all checks payable to "City of Aurora". If service is interrupted for non-payment, then account will be placed on a cash/money order only status.

BAD CHECK FEE:

A \$25.00 fee will be assessed for any check to that is returned and the account will then be placed on a cash only basis.

CITY TAXES

City taxes are due and payable upon receipt and can be paid at City Hall. All taxes that remain delinquent after the 31st of December will have a penalty of 2% per month added to your taxes up to 18% per year.