

**AN ORDINANCE OF THE CITY OF AURORA ESTABLISHING A CITY OF AURORA HISTORICAL PRESERVATION BOARD**

*WHEREAS*, the City of Aurora, Missouri (the "City"), is a city of the third class and political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the constitution and laws of the State of Missouri; and

*WHEREAS*, the Aurora Historical Society is no longer a functioning entity; and

*WHEREAS*, the City of Aurora desires to create and maintain board that is dedicated to the preservation of historic resources and the cultural heritage of the Aurora community; and

*WHEREAS*, the City of Aurora believe it appropriate to have a specially appointed Board that works collaboratively with the Aurora City Council to oversee these goals for the posterity of the community; and

*WHEREAS*, the City Council wish to establish the processes, oversight and governing ordinances that regulate the operation and maintenance of this board.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI, AS FOLLOWS:**

**Section 1:** There is created and established a board to be known as the "Aurora Historic Preservation Board" of the City of Aurora. The Aurora Historic Preservation Board will hereafter be called the "Historic Preservation Board."

**Section 2:** Scope of Duties. The duties of the Historic Preservation Board are to advise the Governing Body on historic resources and the preservation of the historic cultural heritage of the community of Aurora. The Historic Preservation Board may carry out these duties through the identification, documentation and designation of historic resources; development and implementation of a historic preservation plan; recommendation of ordinances/resolutions governing the designation, alteration and removal of historic resources; assistance with educational programs, economic development and tourism, and coordination of public and private historic preservation activities.

**Section 3:** Compensation. Members of the Historic Preservation Board shall serve without compensation but shall be reimbursed by the City for pre-approved expenses incurred in connection with their duties.

**Section 4:** Members. The Historic Preservation Board shall be composed of five (5) members, appointed by the Mayor with approval of the Governing Body. All members of the Historic Preservation Board shall live in the City, or own, or be an employee of a business located in the City, or have a substantial interest in historic preservation in the City of Aurora and/or Lawrence County. The Historic Preservation Board membership shall be comprised of

people who have a demonstrated interest in historic preservation through their community and/or professional involvements. The members of the Board shall be drawn from such backgrounds as architecture, history, education, landscape architecture, architectural history, planning, archaeology, urban design, neighborhood and community development, geography, real estate, law, finance, building trades or related areas. The Board may include members of the Lawrence County Historical Society but shall not be required to include members of the Lawrence County Historical Society. The Board shall regularly communicate its activities with the Lawrence County Historical Society so as to avoid duplication of efforts.

**Section 5:** Removal. The Mayor, at the request of the majority of the Historical Preservation Board and with the consent of the Governing Body, may remove any appointed member to the Committee at any time for good and sufficient cause. Cause shall include, but be not limited to, violations of the conflict-of-interest laws, any violation of any applicable law, regulation or policy, neglect of duty, and failure to comply with the attendance policy.

**Section 6:** Attendance Policy. In accordance with Aurora City Code 110.090, it shall constitute cause to remove any individual from a board or commission if such individual has missed three (3) or more consecutive meetings.

**Section 7:** Terms. Terms shall be for a three (3) year period commencing on January 1 and terminating on December 31, three (3) years hence, however, members may serve until their successor has been appointed or reappointed.

**Section 8:** Meetings. The Aurora Historic Preservation Board shall meet at least quarterly, with additional meetings upon call by the chairperson or upon petition of a majority of the members. All meetings shall be open to the public and notification shall be given in the manner prescribed by RSMo 610 and to those who request notification. Unless otherwise required herein, three (3) members present constitute a quorum for the transaction of business. All meetings shall be conducted in accordance with RSMo 610, known as the Missouri Sunshine Law.

**Section 9:** Ex-Officio Members. The following may serve on the Historic Preservation Board as ex-officio, nonvoting members whose presence does not count towards meeting quorum:

- (1) The Chief Planning and Development Officer, or designee.
- (2) The Chair or designee of the Aurora Planning Commission.
- (3) The Director or designee of the Parks and Recreation Department.
- (4) One (1) member of the Aurora Governing Body.

**Section 10:** Jurisdiction. This committee shall apply to the City of Aurora.

**Section 11:** Committees and Subcommittees. The Historic Preservation Board may establish through its bylaws such committees as deemed necessary or convenient to carry out the various functions and duties of the Board. Such committees or subcommittees may be made up of part or all of the members of the Board and may include members outside the Historic

Preservation Board and may meet upon such schedule and for such purposes as established by the Board.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 25<sup>TH</sup> DAY OF MAY, 2021.**

**APPROVED:**

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Jason Lewis, Mayor

**ATTEST:**

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Kimberly Breedlove, City Clerk