

**BILL NO: 2022-3247**

**ORDINANCE NO: 2022-3247**

**AN ORDINANCE OF THE CITY OF AURORA, MISSOURI, AMENDING TITLE I  
"GOVERNMENT CODE" CHAPTER 115 "CITY OFFICIALS AND EMPLOYEES",  
ARTICLE VIII, "CITY MANAGER"**

*WHEREAS*, the City of Aurora, Missouri (the "City"), is a city of the third class and political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the constitution and laws of the State of Missouri; and

*WHEREAS*, the Aurora City operates under the Council-Manager form of government as established under RSMo 78.430 to 78.640; and

*WHEREAS*, the Aurora City Council strives to provide services to the citizens of the City of Aurora in an efficient, effective and responsive manner; and

*WHEREAS*, the Aurora City Council has determined the need to ensure continuity of administration and management of the City of Aurora in the future; and

*WHEREAS*, the Aurora City Council has determined that the current needs of the City are such that the assignment an Assistant City Manager would be appropriate to assist with administrative and management functions as needed within the organization; and

*WHEREAS*, the Aurora City Council has determined that an Assistant City Manager position should be created and appointed by the City Council when it determines that the position is necessary and proper in order to assist the City Manager in the day-to-day operations of the City and to serve in the similar capacity to the City Council in the absence of a City Manager.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI, AS FOLLOWS:**

**Section One.** The City Council hereby amends Title I: "Government Code" Chapter 115: "City Officials and Employees", Article VIII, "City Manager" and adding the following recommended section and language to read as follows:

**Section 115.195 Assistant City Manager, Appointment, Discharge and Duties.**

- A. There is hereby created the office of Assistant City Manager. The Council, at their discretion, shall appoint an Assistant City Manager to assist the City Manager in the administration and management of City operations. The position of Assistant City Manager may be an additional duty assigned to a City of Aurora Department Head, or may be filled as a part-time or full-time position, and is subject to the approval of the City Council. The person filling the position of Assistant City Manager shall perform the duties of City Manager on an as-needed basis when the

City Manager is unavailable, not able to perform his/her job duties, or the City Manager position is vacant.

- B.** A vote of the Council shall be required to appoint the Assistant City Manager. The Assistant City Manager shall hold his/her office at the pleasure of the Council or under terms of an employment contract if so negotiated. Action of the City Council shall be required to remove or withdraw the assignment of Assistant City Manager. The Assistant City Manager shall be under the day-to-day supervision of the City Manager.

**Section Two:** The City Council hereby amends Title I: "Government Code" Chapter 115: "City Officials and Employees", Article VIII, "City Manager" and repeals the following verbiage from Section 115.190:

"B. In the event the City Manager position is vacant all power, authority and duties provided for in § 78.600, RSMo., shall revert back to City Council or its designee."

**Section Three:** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**Section Four:** This ordinance shall be in full force and effect upon passage by the City Council.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 22<sup>nd</sup> DAY OF MARCH 2022.**

**APPROVED:**

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Jason Lewis, Mayor

**ATTEST:**

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Kamy Kulow, City Clerk