

**Aurora City Council Meeting Minutes**  
**Aurora City Hall**  
**City Council Chambers**  
**2 W. Pleasant**  
**Aurora, Missouri**  
**Tuesday, May 26, 2020 – 6:00 p.m.**

- 1. CALL TO ORDER:** Mayor Ferguson called the meeting to order at 6:00 p.m.
- 2. PRAYER AND PLEDGE:** Mayor Ferguson led the Council in prayer and the pledge of allegiance.

**3. ROLL CALL:**

Mayor Doyle Ferguson - present  
Chairman Pro Tem Stephen Wiles - present  
Councilman Larry David Marks - present  
Councilwoman Dawn Oplinger - present  
Councilman Don McWade – present

**4. PUBLIC COMMENT**

*A citizen desiring to speak on an item not on the agenda may do so at this time. Each citizen is limited to three minutes and the Council will not take action or discuss items at this time. Discussion should be limited to matters of City business and public comment is not permitted in regard to personnel matters or on pending legal matters. Items introduced under "Public Comment" may become agenda items at a later date.*

There was no public comment at this meeting.

**5. COUNCIL FORUM**

*Council Forum provides an opportunity for Council Members to share information with the rest of the Council regarding communications with constituents, meetings attended, request items to be put on the agenda, make requests of staff, or direct questions to staff regarding issues that are not on the agenda.*

Councilman McWade recognized the great job by the city staff and volunteers who worked so hard to make the cemetery look good for the Memorial Day weekend. Councilman McWade requested that City Manager Holmes pass on to the cemetery staff how much their hard work was appreciated by the community.

**6. CONSENT AGENDA**

*Items listed on the 'Consent Agenda' are considered routine and shall be enacted*

*by one motion of the City Council with no separate discussion. If separate discussion is desired by a member of the Council, that item will be removed from the 'Consent Agenda' and placed on the regular agenda as a final item under 'New Business'.*

*6.I. Approval Of Minutes: Regular Session Held On May 12, 2020*

*6.II. Approval of Appropriations: May 2020 Appropriations*

Mayor Ferguson asked if there were any questions regarding the Consent Agenda and there were none at this time.

Councilman McWade made a motion to approve the Consent Agenda. Mayor Ferguson seconded the motion. Motion passed with the following council members voting aye:

AYES: Ferguson, Wiles, Marks, Oplinger, McWade

NAYES: 0

ABSTAIN: 0

## **7. NEW BUSINESS**

*7.I. Destruction of Records Request*

City Manager Holmes explained the statute on record retention and how the city determines what records can and should be destroyed. Mayor Ferguson asked about the 2018 Check Register that was on the list presented to council. City Manager Holmes explained that there is an electronic log of the check register and that the bank has it as well. There were no other questions or concerns regarding the list presented to council. Mayor Ferguson made a motion to approve the Consent Agenda. Chairman Pro Tem Wiles seconded the motion. Motion passed with the following council members voting aye:

AYES: Ferguson, Wiles, Marks, Oplinger, McWade

NAYES: 0

ABSTAIN: 0

## **8. STAFF REPORT/ORGANIZATIONAL BUSINESS**

*8.I. Board Liaison Report*

Councilwoman Oplinger reported that she had helped with flag placement at the cemetery along with other people of the community.

*8.II. City Manager Report*

City Manager Holmes reported on seasonal operations and where the city stood with the reopening of the pool and the adult softball program. He covered the Historical Society's upcoming concert and that city department heads are helping to coordinate any assistance that is needed. Light the Night is moving forward as well and Shannon Walker was present to answer any questions and give feedback on the upcoming event. City Manager Holmes covered budget expenditures, revenues, operation issues, staff issues, staffing, and department items. Full report attached.

## **9. CLOSED SESSION**

### ***Pursuant to RSMo 610.021***

*(1) Legal actions, causes of action or litigation involving public government body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees;*

Councilwoman Oplinger made a motion to move in to closed session pursuant to 610.021 (1),(3) time noted 6:15 p.m. Mayor Ferguson seconded the motion. Motion passed with the following council members voting aye:

AYES: Ferguson, Wiles, Oplinger, Marks, McWade

NAYES: 0

ABSTAIN: 0

Councilwoman Oplinger made a motion to move back into open session. Time noted 7:05 p.m. Mayor Ferguson seconded the motion. Motion passed with the following council members voting aye:

AYES: Ferguson, Wiles, Oplinger, Marks, McWade

NAYES: 0

ABSTAIN: 0

## **11. ADJOURNMENT**

Mayor Ferguson asked if there was anything further that needed to be discussed. There was nothing at this time. Councilwoman Oplinger made a motion to adjourn the meeting at 7:06 p.m. Chairman Pro Tem Wiles seconded the motion. Motion passed with the following council members voting aye:

AYES: Ferguson, Wiles, Oplinger, Marks, McWade

NAYES: 0

ABSTAIN: 0

**To:** Mayor Ferguson & Aurora City Council  
**From:** Jon Holmes, City Manager, City of Aurora  
**Re:** City Manager Report

**Date:** 05/26/2020

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**Report Items:**

**COVID19 Organizational Update**

**Financial Conditions:**

Nothing new to report at this time

**2020 Budget Expenditures**

Nothing new to report at this time

**2020 Revenues**

Nothing new to report at this time

**Seasonal Operations:**

Currently, we are taking a very conservative approach to many of the normal seasonal City operations:

- o City Pool - We expect a delayed opening due to COVID-19 precautions.
  - **5/26/20 UPDATE: We are watching to see what changes the Governor makes this week. The current restrictions are in place until June 1<sup>st</sup>, so we are hoping all restrictions end on that day. We are ready to fully open depending on the guidelines from the Governor's office.**
- o Adult softball does not start until June, so barring extended COVID 19 restrictions, that program will occur. Staff are working on having all fields ready.
- o Special Events
  - The Historical Society concert waiting for information from the Governor's office and the County Health Dept. before making any decisions regarding this event
    - **UPDATE: The concert is still going to be held. The Historical Society is working with City Dept. Heads (Park, Street, Police, Fire) for any assistance they need in coordination efforts.**
  - Light the Night - waiting for information from the Governor's office and the County Health Dept. before making any decisions regarding this event.
    - **5/26/20 UPDATE: LTN will be going forward, but activities will be scaled back for this year's event.**

**Operational Issues**

Nothing new to report at this time

**Staff Issues**

Nothing new to report at this time

**Discussion, Questions or Concerns?**

## Dept. Items

- **Police**
  - Nothing to report
- **Street & Cemetery**
  - Paving projects are being prepared - Lincoln and Elm Streets - Working to get street milling scheduled in the next few weeks - Weather delays
  - Busy weekend at Maple Park Cemetery - thanks to all the volunteers that worked to honor veterans that lay in rest in our cemeteries
- **Park**
  - Pool Ready pending the Governor's directives - Possible opening June 1<sup>st</sup>
  - Playgrounds have been reopened
- **Stormwater**
  - Street Dept. have been busy with flooding in many areas due to the unusual amount of rain
- **Wastewater**
  - Nothing to report - been very busy at the Wastewater Treatment plant due to the large amount of rain
- **Admin. & Finance**
  - Laptops for Council - Update: On back order at this time
  - Cleaning the basement storage areas
    - Surplus equipment- council direction
  - Driver's License Testing resumed here at City Hall on May 18<sup>th</sup>
  - Gov Deals Auction of old surplus equipment/vehicles resulted in \$11,000
  - Working on renewal of Property and Liability insurance items.
  - Human Resources Notes:
    - 1 Dispatch Position open
    - 2 Police Officer Positions open
  - Municipal Court Items:
    - Municipal Court has not been held for the past 2 ½ months by direction of the MO Court System
    - Municipal Court resumes June 2<sup>nd</sup> with virtual court [online court) by the direction of the MO Court System
- **Planning & Code Enforcement**
  - P&Z Meetings - June 2<sup>nd</sup> for two items for consideration
  - Code Enforcement items increasing

- **Fire**
  - Chief Ward discussed CARE Act. Funding that the County received and made a preliminary request for some of those funds in order to reimburse the City for some expenditures that the City has made to address COVID19 issues

**Meetings/Events Attended:**

- Follow up meeting with engineers about Liberty Service Center project

**Upcoming Meetings and Events Attending:**

- None

**Follow-Up Items/Misc. Items**

- None

**APPROVED:**

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Doyle Ferguson, Mayor

**ATTEST:**

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Kimberly Breedlove, City Clerk