

for council
3/10/26

2026-0005

City of Aurora, MO

Special Event Application

Thank you for choosing the City of Aurora for your event. Staff looks forward to working with you in ensuring a quality event and protecting the public health, safety and welfare of event participants and the public at large. In order to do so, the City requires that all events must obtain a special event permit prior to the event. Please complete and return the following special event permit application to City Hall. The fee for a Special Event Permit is \$25. Payment is required at time of application. Thank you again for choosing Aurora. For answers to most questions please refer to City Ordinance No. 2016-3088 found in the City Code book and kept in the office of the City Clerk.

Date of Application: 3/2/2026

I. Event Information

Name of Event: Sunset on 160 (2 day event)

Physical Address of Event: 11001 E Church St Aurora MO

First Time Event? Yes No **Event Open to Public?** Yes No

Dates of Event: June 20 - June 21 **Operating Hours of Event:** 9am Sat - 12pm Sunday

Setup Date/Time: 8am June 20 **Finished Date/Time:** 1pm June 21st

Estimated Attendance: 200-300 for day 1

Detailed Event Description: On Saturday we will host a car show. 1pm the awards ceremony begins and then attendees can stay for the movie and if they want to stay overnight we can accommodate for primitive camping. The next day only registered vehicles that have signed a waiver will line up at 11am and at noon we will have the Smokey and Bandit cop car lead a organized cruise-in to Paris Springs access to visit Route 160. when we get there, the event is considered done

II. Applicant/Contact Information

Applicant(s) Name: Cassandra Zimmerman & Jonna Pendergrass

Organization: StarLite Promotions LLC

Address: 8395 Lawrence 1217 Ash Grove, MO 65604

Phone: 561-269-4736 **Fax:**

Emergency Phone: 808-359-0573 **Email:** starlitepromotionsllc@gmail.com

Property Owner (if not applicant or City): Larry Marks

Organization: Sunset Drive-In

Address: 11001 E Church St Aurora MO 65605

Phone: 417-229-0404 **Fax:**

Emergency Phone: **Email:** sunsetdrivein1951@gmail.com

III. Vendors

Will this event have food/sales vendors?

Yes No

Vendors include all sellers of merchandise; service, or food/beverages, and carnival/amusement ride services. All vendors, if selling at retail to the public, are responsible for collecting and remitting Missouri sales tax in accordance with Missouri State Statutes.

IV. Special Items

Are you serving alcohol?

Yes

No

(If Yes: See Alcohol Guidelines)

Are you having amplified music?

Yes

No

Not more than usual for a movie

Do you plan to have fireworks?

Yes

No

(If Yes: See Fireworks Plan)

Will this event require police protection?

Yes

No

V. Fireworks Plan

All aspects of fireworks featured during an event must be controlled at all times by a licensed and insured pyrotechnic operator. The City strictly controls viewing and launching locations. Explain your Fireworks Plan. (Attach additional sheet if necessary):

Emergency Contact Person for Event:

Cassandra Zimmerman

Emergency Contact Person Phone:

501-269-2736

Any special event held within the City of Aurora shall require a special event permit and is subject to the terms and conditions of the approved plan. Obtaining a special event permit shall not relieve the applicant of the need to obtain all permits and authorizations necessary to comply with federal, state and local rules and regulations including applicable zoning requirements. Failure to obtain required authorizations and permits may result in the denial of or suspension of the permit.

As a condition of a Special Event Permit being issued, the permit holder agrees to indemnify, defend and hold harmless the City of Aurora and all of its officers and employees against any and all suits, causes of action or claims for injuries, damages, costs and expenses to persons or property, whether public or private, that may arise out of, or be constituting a part of the special event, or any activity constituting a part of the special event, or any act, omission or misconduct of the permit holder or his agents, representatives, contractors, or employees. The permit holder agrees to discharge any and all judgements that may be rendered against the City of Aurora or its officers and employees in connection with any suit, cause of action or claim after the judgement becomes final and unappealable.

Signature of Event Representative:

Cassandra Zimmerman

Organization/Group:

Starlite Promotions LLC

For Office Use Only:

Approved Denied

City Official Signature: _____

Date: _____

Time: _____

City of Aurora, MO
PO Box 30 Aurora, MO 65605
Phone: (417) 678-5121 Fax: (417) 678-6599