

Board of Zoning Adjustment Minutes  
Aurora City Hall  
City Council Chambers  
2 W. Pleasant  
Aurora, Missouri  
Thursday, April 8, 2021 - 6 P.M.

1. CALL TO ORDER  
6:08pm

2. ROLL CALL

Cyndy Muench  
Bill Baker  
Shannon Walker  
Mike Bloss  
Deb Dillman

All members present.

3. NEW BUSINESS

3.1 Appointment of Board Chairman

Director Howlett informs the Board that Justin Cox attends tonight's meeting and will be considered for appointment to the Board at the next council meeting. He will be an alternate to the board. Motion to appoint Mike Bloss as Chairman made by Member Baker. Motion seconded by Member Dillman. Motion passed with the following members voting aye.

Ayes: Muench, Baker, Walker, Dillman

Nayes: None

3.2 Appointment of Board Vice Chairman

Member Dillman made a motion to appoint Bill Baker as Vice Chairman. Member Muench seconded the motion. Motion passed with the following members voting aye.

Ayes: Muench, Walker, Bloss, Dillman

Nayes: None

3.3 Discussion - Board Policies and Procedures

Ken Reynolds, City attorney, presents documents to the Board discussing policies and procedures. He presented informational packets for the members to read. He informed them that the paperwork will give them a clear picture of information needed for all Board Members. He stressed the importance of each member on the Board and the seriousness that their position holds.

### 3.4 Adoption of Board Rules and Regulations

Attorney Reynolds proposed a set of standard rules created for the Board. Mr. Reynolds informs the Board that the rules can be changed or the Board can create their own rules. Mr. Reynolds wanted to present guidelines that he recommended the Board to follow but ultimately it is up to the Board on what the Board's rules are. Mr. Reynolds stated the hearings by the Board must be followed in a specific way and must be recorded. There is a roadmap for the chairman to follow on how to handle hearings. He stressed how important their decisions would be. Rules are required per City ordinance.

Chairman Bloss recommended that the Board read the rules and have a clear understanding by the next meeting date. Chairman Bloss tabled the adoption of the rules to be voted on at the next meeting.

### 4. ADJOURNMENT

Chairman Bloss made a motion to adjourn the meeting, time noted 6:19pm. Motion seconded by Member Walker. Motion passed with all members voting aye.

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Mike Bloss, Chairman

ATTEST:

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Crystal Abbott, Administrative Assistant