



Business Licenses

Licenses may be obtained at Aurora City Hall, Monday through Friday, 8:00 A.M. to 4:45 P.M., in the finance department or online at www.aurora-cityhall.org.

As municipal code states, before any business shall be entitled to engage in any activities within the City Limits, such business shall obtain a license and pay in advance the license fees. The license will be valid for one (1) year beginning July 1 through June 30 of the following year. A complete application and supporting documents must be submitted, along with the license fee before a license will be issued.

Renewal and New Business Licenses:

1. Any Merchant or Contractor renewing their business license within the City of Aurora, Missouri, shall be charge a fee of forty dollars (**\$40.00**). All required documentation for renewal must be received by City staff prior to **June 30th** of each year to receive the renewal discount.
2. Renewal Business Licenses that occur **after June 30th** of each year shall be charged sixty dollars (**\$60.00**).
3. New Business License shall be charged sixty dollars (**\$60.00**).

Requirements and Procedures for a Merchant/Contractor License

Merchants:

- City of Aurora Business License Application
- Annual License Fee: **\$40.00** if renewed on time
- New or Past Due License Fee: **\$60.00**
- Copy of Missouri Retail Sales Tax License "**registered inside the city limits of Aurora in the county of Lawrence**" (if applicable)
- Certificate of "No Tax Due" from the Missouri Department of Revenue
- Copy of your State Issued I.D.
- Copy of the Lawrence County Heath Department Annual Food Establishment Permit (if applicable)

Contractors: Any business that deals with construction (new/remodel/repairs) (but not landscaping/lawn mowing businesses)

- City of Aurora Contractor Business License Application
- Annual License Fee: **\$40.00** if renewed on time
- New or Past Due License Fee: **\$60.00**
- Certification of Insurance showing current Workers' Compensation coverage OR Certification of Religious Exception, OR **notarized** Affidavit of Exemption for Workers' Compensation Insurance
- Copy of State Issued ID